

## 12. Action Plan

13.1. Access to Information							
Audit Ref	Audit Item	Suggested Actions	Priority	Budget Implications	Target date for completion	Ownership of Task (School to insert name)	Date Completed
10.1.1	Staff Training	Error! Reference source not found.	A	L	2021	JW / CR	Ongoing

13.2. Access to Site and Facilities							
Audit Ref	Audit Item	Suggested Actions	Priority	Budget Implications	Target date for completion	Ownership of Task (School to insert name)	Date Completed
10.2.2	Disabled Parking	Error! Reference source not found.	A	N	2021	CR	Dec 2021
			C	L	2023	JW	
10.2.4	Access to Reception	Error! Reference source not found.	A	N	2021	CR	Completed Feb 2022

			A	L	2021	CR	
10.2.5	Reception Facilities	<b>Error! Reference source not found.</b>	B	L	2022	CR	Completed Feb 2022
			A	L	2021	Chair placed in current reception area. No arms due to restricted space.	
		Long term plan: Re locate the main entrance, create a new reception area and incorporate an accessible toilet.	C	H	2024	JW	
10.2.6	External Areas	<b>Error! Reference source not found.</b>	B	L	2022	JW	

			A	L	2021	CR	Started painting edge of steps with non-slip paint.
10.2.10	Accessible Toilets	<b>Error! Reference source not found.</b>	C	I	2024	JW	
10.2.13	Internal Signage	<b>Error! Reference source not found.</b>	B	L	2022	CR	Reviewed
			B	L	2022	CR	Classrooms are all signed. Feb 2022
10.2.18	Doors	<b>Error! Reference source not found.</b>	C	L	2023	JW	
10.2.20	Furniture and Teaching Equipment	<b>Error! Reference source not found.</b>	A	L	2021		